



**Minutes of the Parish Council Meeting**

held on Wednesday 18<sup>th</sup> October 2023 at 7.00pm in St Peter's Church Hall, Church Lane,  
West Row IP28 8PD

**Present:** Cllr R Hamill (Chair), Cllr A Fisher, Cllr June Goodenough, Cllr A Goodenough, Cllr L Doyle,  
Cllr T Gooch-Taylor Balls, Cllr M Connery

Also in attendance: Sharon Vale, Parish Clerk

**109. Apologies for acceptance and absence.** Cllr M Peachey, D/Cllr C Noble, D/Cllr D Waldron, Cllr M Bradshaw, Sqn Ldr A Bell.

**110. To receive member's declaration of interest and dispensations relating to items in this agenda.** In accordance with Section 31 of the Localism Act 2011, members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests, and non-pecuniary interest in any items(s) on the agenda.

**111. Public Participation (10 minutes in total)**

**112. Approval of Minutes**

- (a) The minutes of the meeting held on the 20<sup>th</sup> September 2023 were proposed and agreed as a true record of the meeting held.

**113. External Reports**

- (a) D/Cllr Colin Noble – Suffolk County Council – Non-attendance and no report submitted.  
(b) D/Cllr Don Waldron – West Suffolk Council – Non-attendance and no report submitted.  
(c) D/Cllr Mick Bradshaw – West Suffolk Council. Non-attendance and no report submitted.  
(d) Sqn Ldr Andy Bell – RAF Mildenhall. Non-attendance report submitted and attached.

**114. Planning**

- (a) Planning application – variation of condition 1 of DC/22/2064/VAR to allow an amended plan to reduce the site area – 4 Park Garden, West Row IP28 8QG. Comments noted from D/Cllr D Waldron.  
(b) Planning application – barn conversion to 4 dwellings – Sparks Farm, Hurdle Drove, West Row. It was proposed and agreed that the Parish Council had no objections to the application.

**115. Matters Relating to Governance**



**116. Financial Matters**

- (a) Approval of Accounts – Payments – 1<sup>st</sup> to 31<sup>st</sup> October 2023. It was unanimously Resolved to Accept the payments.
- (b) Approval of September 2023 Bank Reconciliation was Received.
- (c) Approval of September 2023 Deposit Account was Received.
- (d) Approval of Quarter 2 Accounts was Received.
- (e) Approval of Quarter 2 Payments over £500 was Received.
- (f) Approval of Quarter 2 Budget Comparison was Received.

**117. Matters Relating to Street Furniture/Amenity Provision**

- (a) Report on Speed Indicator Device Findings – Results remain consistent. Cllr A Fisher requested to purchase some additional spares parts. It was unanimously Resolved to Accept the payment.
- (b) Update on Footpath 30 (eroded riverbank) along river at bottom of The Gravel - Defer to end of year.
- (c) SCC Development – Awaiting planning application to be accepted. WRPC can then review the detailed plans, and comment back to WSC directly.
- (d) Update on Storage Facilities – Cllr A Fisher helped clear the two containers at the Village Hall. One of the containers has been donated to WRPC for storage. Update with further details next month.
- (e) Blue Plaques – Defer until 2024.
- (f) Shop Drove Footpath – Ongoing.
- (g) Building site at the entrance to Pott Hall Road – Ongoing.
- (h) New Cemetery – Supportive comments received from Baptist Church, St Peter’s Church, and Cllr C Noble on the latest proposed site plan. The results of the 7-day speed survey have been received. We can now treat the road as a 40mph speed limit, meaning we can comply with SCC highways requirements, and put the new entrance where we want it. As the entrance comes very close to one of the walnut trees on the verge, WSC confirmed that we would need to submit some professional tree reports as part of the planning application. Cllr M Peachey has received 2 quotations with an estimate of between £650 - £755. Cllr M Peachey recommends that we go with the higher quote as they are offering a better option. It was unanimously Resolved to Accept the payment for the tree survey and for the planning application.  
It was also unanimously Resolved to Accept additional payments to the CDS Group, totalling £3,030.00 inc. VAT.
- (i) Community Assets – Bowls Club, Village Hall, and Amenities. Gary Morley is still looking through the documentation.
- (j) Overgrown foliage on public footpaths – The date of the 10<sup>th</sup> February 2024 has been organised for the village tidy up, and this has been advertised in the next edition of the Parish Echo. Clerk to write thank-you letters to those residents who cut back the foliage on the public footpaths.



- (k) Grass Cutting – Village Hall. Clerk to speak to R H Landscapes regarding the contract for the grass cutting on the village hall playing field.
- (l) Speeding (Speed Humps) – The Green and Cow and Sheep Drove. This was discussed, but unfortunately it is not something WRPC can do. Closed.

**118. Other Working Party Updates/Reports**

- (a) Update on the Echo/Parish Magazine – Cllr M Peachey has submitted an article for the next edition, with an update on the cemetery’s progress to date.
- (b) Update on Neighbourhood Plan – No update. Clerk has chased Ian Poole for the draft plan.
- (c) Warm Places Update – Expenses presented to Council.
- (d) 100 Club Update – The draw took place this evening, and the winner was Georgina Sparrow – number 16, amount £55.00.

**119. Allotment Matters**

Clerk to chase outstanding payments for allotment renewal.

**120. Events**

- (a) 80<sup>th</sup> Anniversary End of WWII 2025. Working group to be set up.
- (b) D-Day 80 – 6<sup>th</sup> June 2024. Working group to be set up.
- (c) Christmas 2023 – All going to plan. Sound and lighting all booked. Trailer for Santa’s sleigh being collected 2<sup>nd</sup> December ready for decorating.
- (d) Remembrance Service 11<sup>th</sup> November 2023 – Service agreed.

**121. Chair and Councillors’ Reports/Suggestions (on the night).**

Cllr J Goodenough asked about the possibility of having an additional defibrillator at the end of Eldo Road, and one by the Fish and Chip shop. Cllr J Goodenough to investigate locations where these may be sited. Cllr R Hamill to investigate grant funding.

**122. Correspondence and Exchange of Additional Information (at the discretion of the Chair)**

**123. Date of next meeting**

To confirm the date of the next meeting, scheduled for Wednesday 15<sup>th</sup> November 2023.

Cllr R Hamill .....   
Chair

15<sup>th</sup> November 2023

Meeting closed at 9:10pm